



IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF VIRGINIA  
ROANOKE DIVISION

UNITED STATES OF AMERICA, ) Civil Action No. 7:04CR00021  
Plaintiff, )  
v. )  
WILLIAM THOMAS WARREN, ) By: Hon. Glen E. Conrad  
Defendant. ) United States District Judge

The court has this day entered an order regarding the appropriate procedure for victims in this case to follow to ensure an appropriate and fair distribution of the restitution to be received by the court. In order to ensure that all victims are properly informed of this procedure, it is hereby

ORDERED

that the Clerk of Court shall send to all known victims a packet to include a copy of that order as well as a declaration of victim losses form and an assignment of restitution payment form. This packet shall be sent in conjunction with the information normally solicited and provided by the United States Probation Service in connection with criminal matters.

The Clerk of Court is also directed to follow the appropriate steps to achieve constructive notice to currently unidentified victims.

The Clerk is directed to send certified copies of this order to all counsel of record.

ENTER: This 31<sup>st</sup> day of May, 2005.

*Glen Conrad*  
United States District Judge